The safety and well-being of our guests and associates are a top priority. Regarding the novel coronavirus (COVID-19), we have taken steps described below, aligning the brand protocols, guidelines from the CDC and the local health departments, as well as from Aimbridge Hospitality, our management company. We are monitoring the situation very closely and our hotel team is in close contact with our Aimbridge Risk & Safety, Operations and Procurement teams.

While we do not foresee any issues, as a precaution we introduced prevention measures and cleaning protocols to increase the safety of all guests and associates, including:

- We have implemented additional training with our partners at Economics Laboratories and worked with Wake County Health department on adding additional signage for sanitation reminders. These include recommend associates wash their hands often with soap and water. This is also frequently discussed in daily department stand up meetings and enforced by managers, supervisors and lead staff. Additional training including education of possible contamination. Associates should avoid touching their eyes, nose, or mouth with unwashed hands. Sanitation posters are provided to team members that include contact with face and hands.
- Reinforce that associates should use personal protective equipment when cleaning guest rooms or open guest areas, ie gloves. All housekeeping staff and engineering staff are provided PPE to include gloves, goggles and masks to wear for their protection. Food Service workers in all areas are required to wear gloves per health code.
- Hand disinfectors are provided at the front desk.
- Prevention program includes not reporting to work when demonstrating any cold or flu like symptoms. Call offs related to illness are reported to our Human Recourses team for monitoring. Qualified associates have paid time off availability which can be used for these absences.
- Cleaning protocols: We are increasing public areas deep cleaning frequency with which our facilities are disinfected, and have inventoried and are using appropriate cleaning chemicals. Additional disinfectant wipes are available upon request.
- Coronavirus informational packets, are provided to department heads, discussed in department meetings, daily stand up huddles and discussed as weekly safety trainers. We believe in communicating clearly with our teams to educate them with facts provided from trusted partners such as the CDC and Ambridge Risk & Safety Teams.